Equality Impact Assessment Form

screentip-sectionA

1. Document Control

1. Control Details

Title:	Introduce Charging to Public Conveniences
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Strategic Budget EIA: Y/N	Y
Exempt from publication Y/N	N

2. Document Amendment Record

Version	Author	Date	Approved
Ver 1	Ken France	15/12/2020	
Ver 2	Trevor Bone	23/12/2020	

3. Contributors/Reviewers

Name	Position	Date
Nasreen Miah	Equality & Employability Consultant	18/12/2020

4. Glossary of Terms

Term	Description

screentip-sectionB

2. Assessment

1. Brief description of proposal / policy / service being assessed

This report sets out the requirements for Nottingham City Council, Building Services to introduce a charging mechanism for public conveniences to offset the operating costs of the service. This has been agreed with Portfolio Holder and signed off by at Corporate Leadership Team.

Without introducing a charging mechanism, Nottingham City Council would have to look into the option of permanently closing the public conveniences.

There is no statutory obligation for Nottingham City Council to provide public conveniences.

This report recommends that Nottingham City Council introduce a contactless charging mechanism at greyhound street public conveniences.

screentip-sectionC

2. **Information used to analyse the effects on equality:**

No consultation exercise has taken place due to the nature of the emergency budget setting proposals. However, it is envisaged that some form of short consultation maybe required which will fit into a sequential timetable allowing citizens of Nottingham who use affected public conveniences time to respond prior to the swap over and installation of mechanisms.

3. **Impacts and Actions:**

screentip-sectionD	**Could particularly benefit X**	**May adversely impact X**
People from different ethnic groups.	☐	☒
Men	☐	☒
Women	☐	☒
Trans	☐	☒
Disabled people or carers.	☐	☒
Pregnancy/ Maternity	☐	☒
People of different faiths/ beliefs and those with none.	☐	☒
Lesbian, gay or bisexual people.	☐	☒
Older	☐	☒
Younger	☐	☒
Other (e.g. marriage/ civil partnership, looked after children, cohesion/ good relations, vulnerable children/ adults).	☐	☒

Please underline the group(s) /issue more adversely affected or which benefits.		

screentip-sectionE **How different groups could be affected** (Summary of impacts)	screentip-sectionF **Details of actions to reduce negative or increase positive impact** (or why action isn't possible)
Nottingham City Council currently provide free of charge public conveniences at Greyhound Street. Due to the financial pressures Nottingham City Council are currently experiencing we have proposed to introduce a charging mechanism at Greyhound street to offset the operational costs for providing the service. £0.30p charge per use, contactless option only no cash due to the high-risk nature of the site. Charging to be introduced on 01/04/2021 Communication regarding charging introduction through onsite signage and Marketing & Comms and social media. 'Citizens at the heart': ensuring all services procured are accessible and appropriate to meet the diverse needs of the community	To mitigate the impact, we will let citizens know approximately two months in advance to the 1st April 2021 go live date to enable users that a charge will be introduced to use the conveniences. We will use posters on or around the building, formatted in various languages to ensure as wide an audience know of the changes. We will ensure that we have a social media message (Twitter) posted weekly in differing languages starting February 2021.

4. Outcome(s) of equality impact assessment:

☒	No major change needed	☐	Adjust the policy/proposal
☐	Adverse impact but continue	☐	Stop and remove the policy/proposal

5. Arrangements for future monitoring of equality impact of this proposal / policy / service:

We will continue to monitor footfall and also via compliments, concerns or complaints listen to or act upon feedback from citizens as deemed appropriate.

6. Approved by (manager signature) and Date sent to equality team for publishing:

Approving Manager The assessment must be approved by the manager responsible for the service/proposal. Include a contact tel & email to allow citizen/stakeholder feedback on proposals.	**Date sent for scrutiny:** Send document or Link to: equalityanddiversityteam@nottinghamcity.gov.uk
SRO Approval: Ken France 07904920060 Kenneth.France@nottinghamcity.gov.uk	**Date of final approval:24/12/2020**

Before you send your EIA to the Equality and Community Relations Team for scrutiny, have you:

1. Read the guidance and good practice EIA's
   http://intranet.nottinghamcity.gov.uk/media/1924/simple-guide-to-eia.doc
2. Clearly summarised your proposal/ policy/ service to be assessed.
3. Hyperlinked to the appropriate documents.
4. Written in clear user-friendly language, free from all jargon (spelling out acronyms).
5. Included appropriate data.
6. Consulted the relevant groups or citizens or stated clearly, when this is going to happen.
7. Clearly cross-referenced your impacts with SMART actions.