Leicestershire Highways

Leicestershire County Council

Form PWH/Veh (April 10)

Licence №: ……..

PERMIT TO WORK IN THE HIGHWAY - APPLICATION FORM

TO BE USED IN CONJUNCTION WITH VEHICULAR ACCESS PERMIT

(Please Read the Customer Notes for Guidance (Form V.A. 2) before completing this form)

SECTION 1. NAME OF APPLICANT

Surname: ……..…….. Forenames: ……..

Address: ……..……

……..…… Postcode: ……..

Daytime Telephone № ……..

SECTION 2. LOCATION OF WORK REQUIRED

House Name/№: ……..

Road/Street: ……..

City/Town/Village: …….. Postcode: ……..

SECTION 3. PROPOSED WORK DETAILS

Type of Access required: Domestic / HGV / Industrial / Agricultural / Other
(Delete as applicable)

Proposed Start Date: …../……./……. Estimated Duration (In Days): ……

Proposed Finish Date: …../……./… Hours of Working: ……

Proposed Traffic Control: Stop/Go Boards / Temporary Traffic Signals / Road Closure / Signing

Planning Permission № (If applicable): ……..

Vehicular Access Permit Licence №: ……..

Environment and Transport Department
Leicestershire County Council, County Hall, Glenfield, Leicestershire LE3 8RJ
Telephone: 0116 305 7127 Fax: 0116 305 7014

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SECTION 4. CONTRACTORS INSURANCE DETAILS

Contractor's: ……

Contractor's Address: ……

……

Contractor's Telephone №: ……

Insurance Company's Name: ……..

Insurance Company's Address: ……..

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Insurance Company's Telephone №: ……

Policy №: …….. Expiry Date of Policy: ……

PLEASE NOTE: A COPY OF THE CONTRACTOR'S INSURANCE POLICY/CERTIFICATE MUST BE ATTACHED TO THIS APPLICATION.

SECTION 5. DECLARATION BY APPLICANT

I confirm that the foregoing details are correct and acknowledge that the works referred to above must be conducted in accordance with statutory legislation and Codes of Practice**,** together with any other conditions imposed by the Highway Authority.

I acknowledge that my designated contractor will have a minimum of £5 million public liability insurance at the time the will be carried out and for a maintenance period of 12 months thereafter to cover any third party claim arising out of poor workmanship or material failure. All statutory undertakers will be contacted before the commencement of any works to identify whether the proposed works will affect their apparatus.

I acknowledge that I have read and understand the "Notes for Guidance" (Form VA 2) and will abide by the conditions and specifications for the construction of a vehicular access within the highway.

Signed: …….. Dated: ……

Please note that a "Vehicular Access Permit" must be obtained by the Applicant prior to the construction of the vehicular access.

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SECTION 6. AUTHORISATION

On behalf of Leicestershire County Council I hereby give permission to work in the highway in order to construct a vehicular access at the above location.

Signed: …… on behalf of the Director of Highways, Transportation and Waste Management

SPECIAL CONDITIONS

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Note: This permit is subject to the conditions being complied with and should be in possession of whoever is in charge of the works, should it be requested to be provide by the Police or any person authorised by Leicestershire County Council.

Once the permit has been received, 7 days notice should be given to the Area Manager's Office and statutory undertakers having apparatus at the location, before commencement of the work.

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